



Mediterranean City-to-City Migration

Dialogue, Knowledge and Action

CALL FOR TARGETED CITY ACTIONS

APPLICATION FORM

## GENERAL INFORMATION

|  |  |
| --- | --- |
| TITLE OF ACTION: | Click here to enter text. |
| NAME OF APPLICANT ORGANISATION OR PUBLIC BODY: | Click here to enter text. |
| NAME OF PUBLIC BODY (IF DIFFERENT) | Click here to enter text. |
| ADDRESS: | Click here to enter text. |
| Date of creation: | Click here to enter text. |
| Areas of intervention (max 50 words): | Click here to enter text. |
| List of countries with legal representation: | Click here to enter text. |

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| PERSON RESPONSIBLE FOR MANAGING THE ACTION | |
| NAME: | Click here to enter text. |
| FUNCTION: | Click here to enter text. |
| TELEPHONE: | Click here to enter text. |
| EMAIL ADDRESS: | Click here to enter text. |

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| CONTACT PERSON (IF DIFFERENT FROM PREVIOUS) | |
| NAME: | Click here to enter text. |
| FUNCTION: | Click here to enter text. |
| TELEPHONE: | Click here to enter text. |
| EMAIL ADDRESS: | Click here to enter text. |

## FINANCIAL INFORMATION

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| ACCOUNTING STANDARDS USED (*IAS, IFRS, others*) | **Click here to enter text.** |
| *Is the organisation subject to a tax exemption?* | ***If so please detail (no more than 200 words)*** |
| *Is the organisation auditable? (YES or NO)* | ***If yes, please include: name and contact of auditors and attach last financial audited report of the organisation*** |
| *Does the organisation have any past experience(s) with managing EU funds? (YES/NO)* | ***If yes, please explain (no more than 200 words) and provide list of initiatives involving external funding in the past 5 years*** |
| *Indicate any relevant financial management information impacting on the Action implementation.* | ***E.g. bank accounts in currencies other than EUR, exchange rate policies diverging from foreseen contractual procedures*** |
| *Holder of the bank account on which the grant will be transferred* | **Organisation** |
| Turnover 2015 – 2016 – 2017 : | Click here to enter text. |
| Number of staff 2015 – 2016 -2017: | Click here to enter text. |
| Approximate core funding versus grant funding ratio: | Click here to enter text. |

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| IMPLEMENTING BODY AND CONTACT PERSON (IF DIFFERENT FROM PREVIOUS) | |
| BODY: | Click here to enter text. |
| NAME OF CONTACT PERSON: | Click here to enter text. |
| FUNCTION: | Click here to enter text. |
| TELEPHONE: | Click here to enter text. |
| EMAIL ADDRESS: | Click here to enter text. |

## CO-APPLICANT

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| CO-APPLICANT INVOLVED IN THE ACTION, IF APPLICABLE | |
| BODY: | Click here to enter text. |
| LEGAL STATUS OF THE ORGANISATION: | Click here to enter text. |
| NAME OF CONTACT PERSON: | Click here to enter text. |
| FUNCTION: | Click here to enter text. |
| TELEPHONE: | Click here to enter text. |
| EMAIL ADDRESS: | Click here to enter text. |

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| CO-APPLICANT INVOLVED IN THE ACTION, IF APPLICABLE | |
| BODY: | Click here to enter text. |
| LEGAL STATUS OF THE ORGANISATION: | Click here to enter text. |
| NAME OF CONTACT PERSON: | Click here to enter text. |
| FUNCTION: | Click here to enter text. |
| TELEPHONE: | Click here to enter text. |
| EMAIL ADDRESS: | Click here to enter text. |

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| --- | --- |
| CO-APPLICANT INVOLVED IN THE ACTION, IF APPLICABLE | |
| BODY: | Click here to enter text. |
| LEGAL STATUS OF THE ORGANISATION: | Click here to enter text. |
| NAME OF CONTACT PERSON: | Click here to enter text. |
| FUNCTION: | Click here to enter text. |
| TELEPHONE: | Click here to enter text. |
| EMAIL ADDRESS: | Click here to enter text. |

## ACTION DETAILS

|  |  |  |
| --- | --- | --- |
| TITLE | **Click here to enter text.** | |
| TOPIC | **Click here to enter text.** | |
| LOCATION(S) OF THE ACTION | ***Please mention the country(ies) and regions/municipalities where action will be implemented*** | |
| DURATION | **START: (MONTH/YEAR)**  **END: (MONTH/YEAR)**  NUMBER OF MONTHS: Click here to enter text. | |
| Which specific objective(s) of MC2CM does the Action address? |  | Improving cooperation between relevant stakeholders in the field of migration at local, national, regional and international level |
|  | Improving migration-related knowledge and data management in the field of migration governance |
|  | Establishing policy, legislative, institutional and regulatory frameworks in the field of migration governance |
|  | Promoting a realistic and fair narrative on migration and fostering intercultural dialogue and mutual understanding |
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| SUMMARY OF THE ACTION | ***Summarise what the action is about, what is it going to achieve? (Maximum 250 words)*** | |

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| **DESCRIPTION OF THE ACTION** | |
| GENERAL OBJECTIVE | **Maximum 50 words** |
| SPECIFIC OBJECTIVES | **Maximum 100 words** |
| EXPECTED RESULTS AND SUSTAINABILITY OF THE ACTION | **Please explain how the expected results will contribute to achieving the action’s general and specific objectives and the expected impacts as a result of the intervention. Besides, please elaborate on the sustainability/replicability/dissemination of the results. (Max 200 words)** |
| LINKS TO MC2CM Policy Recommendations, GCM, SDG AND NUA | **Please indicate the links to the MC2CM policy recommendations, Global Compact on Migration, the New Urban Agenda and Sustainable Development Goals.** |
| FEASIBILITY STUDY | ***State if this action is supported by a thorough analysis or feasibility study, please explain (200 words) and provide link or attach said study to the application*** |
| ACTIVITIES | ***Please describe in detail the main activities required to ensure timely, relevant and result-oriented implementation of the proposed action, and the actors involved in the implementation*** |

## 5. STAKEHOLDERS

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| **DESCRIPTION OF THE ACTION** | |
| ORGANISATIONS INVOLVED | *List and description of all bodies that will be involved in the action implementation.* |
| ACTION STAFF | *List here all staff profiles that will be involved in the action, such as action manager, action assistant, experts, etc. For each profile, describe its tasks. If a profile is involved only in certain activities, specify them here.* |
| EXTERNAL COOPERATION | *Information on planned coordination with the implementing bodies of other relevant actions/projects.* |

## 6. COMMUNICATION AND VISIBILITY

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| *Describe here how the visibility of donors (EU and SDC) and project (MC2CM) will be ensured and include information on all communication and visibility activities foreseen during the action.* |

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| **SUMMARY OF THE ACTION** | | | | | | |
| *Please summarise the proposed pilot action by using the logframe table below. Each activity should be linked to a general and specific objective. For each activity outputs, outcome and impact should be indicated. Monitoring tools used to report on the progress / implementation of the action should also be listed.* | | | | | | |
| **Results chain** | **Indicators** | **Baseline** | **Current value** | **Targets**  **(incl. reference year)** | **Sources and means of verification[[1]](#footnote-1)** | **Assumptions** |
|  | **reference year** | **reference date** | **Y1** | **Y2** | **Y3** |  |
| Overall objective**: Impact[[2]](#footnote-2)** |  |  |  |  |  |  |
| Specific objective(s):  **Outcome(s)[[3]](#footnote-3)** | Oc  iOc1  iOc2 |  |  |  |  |  |
| **Outputs[[4]](#footnote-4)** | Op 1.1.  Op 1.2  Op 2.1  Op 2.2 |  |  |  |  |  |
| **Activities** | A 1.1.1.  A 1.1.2  A 2.1.1.  … |  |  |  |

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| **TIMEFRAME** | | | | | | | | | | | | | |
| *Please indicate in the table below (by grey-shading the relative cell) in which month each activity will take place and by which body it will be implemented. Please delete/add columns for individual months as needed, depending on the proposed duration of the action. Please also indicate the month in which meetings are foreseen or reports are due.* | | | | | | | | | | | | | |
| **Activity** | **Months** | | | | | | | | | | | | **Implemented by** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |  |
| **Activity a** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Activity b** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Activity c** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Meetings / Reports[[5]](#footnote-5)** |  |  |  |  |  |  |  |  |  |  |  |  |  |

1. List here all means used to monitor and report on the progress/implementation of each activities. Example: minutes of a meeting, progress report, training material, communication tools, etc. [↑](#footnote-ref-1)
2. List here the broader, long-term change which will stem from the action in line with Objectives of the call (Section 3 Call for proposals) [↑](#footnote-ref-2)
3. List here the direct, most immediate effects of the action which will be obtained at medium term including targets/indicators in line with section 4, Call for proposals [↑](#footnote-ref-3)
4. List here tangible/quantifiable elements delivered by the action.  [↑](#footnote-ref-4)
5. K: Kick-off meeting; M: Meeting; C: Conference; R: Report (as required). [↑](#footnote-ref-5)